

**Annual General Meeting of Roborough Parish Council
Will be held in the Village Hall on the 17th May 2016 at 7.30pm
Followed by the Parish Council Meeting.
Any resident from the Parish of Roborough may attend the meeting and
under Item 3 of the Parish Council Agenda will have the opportunity to
raise matters of concern with the Parish Councillors**

Agenda for AGM

Item 1 Apologies

Item 2 Election of Chairman.

Item 3 Election of Vice Chair

Item 4 Election of representatives for other bodies and responsibilities.

Torrington Area Advisory Group

Planning subcommittee.

Highways.

Snow warden

Item 5 Presentation and adoption of Accounts year ending 31.03.2016, Assets and Audit commission documents.

Item 6 Matters from the floor.

Agenda
Parish Council Meeting 17th May 2016
Following the Annual General Meeting

Item 1 Declaration of Interests.

Item 2 Approval of Minutes from PC meeting held on the 15th March 2016.

Item 3 Chairman will invite members of the public to raise issues of concern.

Item 4 Matters Arising.

- **Action Points from Previous Meeting.**

Queens 90 th Birthday celebrations meeting to be arranged	Councillor Yvonne Isaac	
Letter to Records office with offer of £150 donation	Parish Clerk	
Opting out of Pension to commence Jan 2017	Councillor Rob Brown	ongoing
Parish Councils response to wind energy plan to be Submitted+ Published on Website/notice board	Parish Clerk	
Contact Playsafety – regarding replacement of chain-link fence	Parish Clerk	
Strengthen Goalposts and make safe	Councillor Hookway/Brown	
Enquire who the District Council use for play equipment maintenance	District Councillor Lock	
Purchase laptop computer and arrange setup with IT specialist	Councillor Bowden	

- Highways report (Councillor John Bowden).
- Financial Report (Parish Clerk).
- Insurance renewal (Parish Clerk)
- Southern Electric contract renewal (Parish Clerk)
- Update Playing Field gate renewal (Councillors Rob Brown/John Bowden)
- Update Replacement of Perimeter fence (Parish Clerk)
- Purchase of Laptop for Parish Council (Councillor John Bowden)
- Response from Wind Energy consultation (Councillor Rob Brown)

Item 5 Correspondence received since the 15th March 2016 Parish Council meeting.

Item (6) New Business including:

- (a) Matters arising from the AGM.
- (b) Matters raised under Item (4).
- (c) District Councillors Report
- (d) Planning Applications.
- (e) Cheques for signature.

Item (7) Date of next meeting.

19^h July 2016 in the Village Hall at 7.30pm.