

**Annual General Meeting of Roborough Parish Council
Will be held in the Village Hall on the 12th May 2015 at 7.30pm
Followed by the Parish Council Meeting.
Any resident from the Parish of Roborough may attend the meeting
and under Item 3 of the Parish Council Agenda will have the
opportunity to raise matters of concern with the Parish Councillors**

Agenda for AGM

Item 1 Election of Chairman.

Item 2 Election of Vice Chair

Item 3 Acceptance of Office Forms to be signed by elected Councillors.

Item 4 Code of conduct and Declaration of Interests Forms to be completed by elected Councillors.

Item 5 Election of representatives for other bodies and responsibilities.

Torrington Area Advisory Group

Planning sub committee.

Highways.

Snow warden

Item 6 Updating mandatory signatories for Nat West Bank account.

Item 7 Presentation and adoption of Accounts year ending 31.03.2015, Assets and Audit commission documents.

Item 8 Matters from the floor.

Draft

**Agenda for Parish Council Meeting
12th May 2015**

Item 1 Declaration of Interests.

Item 2 Approval of Minutes from PC meeting held on the 10th March 2015.

Item 3 Chairman will invite members of the public to raise issues of concern.

Item 4 Matters Arising.

- Highways report (Councillor Rob Brown).
- Financial Report (Parish Clerk).
- Town and Parish Fund. (Councillor Rob Brown).
- Insurance renewal (Parish Clerk)

Item 5 Correspondence received since the 10th March 2015 Parish Council meeting.

Item (7) New Business including:

- (a) Matters arising from the AGM.
- (b) Matters raised under Item (4).
- (c) Projector for Parish Council use.
- (d) District Councillors Report.
- (e) Defibrillation Training (Councillor Rob Brown).
- (g) Planning Applications.
- (h) Cheques for signature.
- (i) Playground equipment maintenance check /Mole hills.

Item (8) Date of next meeting.

14th July 2015 in the Village Hall at 7.30pm.