

**Agenda for Roborough Parish Council Meeting  
To Held on the 14<sup>th</sup> May following the AGM meeting  
held in the Village Hall**

Any resident from the Parish of Roborough may attend the meeting and under item 4 raise matters of concern, they will also be able to speak briefly on any agenda item.

**Item 1** Apologies for absence.

**Item 2** a, Minutes of the Parish Council meeting held on March 19<sup>th</sup> 2019.  
b, Minutes from the extraordinary PC meeting held on the 1<sup>st</sup> April 2019

**Item 3** Declaration of Interests.

**Item 4** Members of the public present to raise any matters of concern.

**Item 5** Matters arising from the previous Parish Council Meeting held on the 19<sup>th</sup> March 2019.  
Action Points from previous meeting. 1-5

Reports from Councillors.

- TAG representative
- Planning Sub committee
- Snow Warden
- Web Master
- Highways
- Defibrillator management.
- District/ County Councillors report.
- Village Hall Committee representative

**Item 6** Financial report (Clerk)

**Item 7** Replacement Clerk.

- Discuss and decide the process to appoint a new Clerk.
- Writing of the contract for the new Clerk, including salary scale.
- Confirm appointment of new Clerk.
- Inform all unsuccessful applicants.
- Advise Torrridge District Council of new pay details and dates

**Item 8** Planning applications.

**Item 9** Correspondence

**Item 10** Cheques

- Cheques for signature
- Cheques signed since the last meeting

**Item 11** Motion by Councillor Yvonne Isaac

“To approve the wording and agree to sign the Deed of Variation relating to planning application no 1/0057/19. This deed of variation is supplemental to and not in substitution of the principal Deed relating the Sec. 106 agreement made in 2011 (a Deed of Variation was also made in 2017)”

**Item 12 Any other Business**

Date of next meeting 16<sup>th</sup> July 2019