

Any resident from the Parish of Roborough may attend the meeting and under item 3 raise matters of concern, they will also be able to speak briefly on any agenda item.

Item 1 Apologies for absence.

Item 2 Minutes of the Parish Council Meeting held on the 15th January, 2020

Item 3 Members of the public present to raise any matters of concern

Item 4 Declaration of interests

Item 5 Matters arising from the previous Parish Council Meeting held on the 15th January 2020.

Action Points from previous meeting. 1 - 10

- Cllr Hookway agreed to check on the salt levels in the bins within the Parish (AP1)
- It was agreed Nat West to be contacted regarding the progress of the application form (AP2)
- It was agreed to contact Deep Moor recycling and further investigate other forms of grants/funding. (AP3)
- It was agreed to apply for Locality Budget Grant (AP4)
- Cllr Lock agreed to liaise with Mr Hoole and Mr Parton and request a copy of the correspondence from NDC and to look into the matter (AP5)
- It was agreed that the Roborough Parish Council will contact Enforcement Officer for NDC regarding Eaglescott Airfield contravening their Planning application for operating a commercial airfield (AP6)
- It was agreed that correspondence to be sent to Mr Wilmott noting his contents. (AP7)
- Precept to be applied for the year 2020/2021. (AP8)
- Nominations for Royal Garden Party – It was agreed Cllr Hookway to be nominated (AP9)
- Torrington 100 leaflet has been provided and it was agreed to be put in the notice board (AP10)

Action point from previous meeting 1 – 10 discharged with the exception of (AP2)

Action points from previous meeting not discharged

- Nat West signatory forms for new Cllrs (AP2)

Reports from Councillors.

- TAG representative Councillor Isaac
- Planning Subcommittee Councillors' Lorna Pincombe, Michael Folland and Tracey Stevens
- Snow Warden Councillor- Martyn Hookway
- Web Master Councillor -Ewan Huggons (Vision ICT Accessibility Statement)
- Highways Councillor - Derrick Challacombe
- Village Hall Committee representative – Councillor Tracey Stevens
- Defibrillator management-Councillor Ewan Huggons
- District/ County Councillors report. Councillor Saywell and Councillor Lock/Clarke

Item 6 Year End Accounts

To receive and approve Year End Accounts :-

- (a) The Annual Internal Audit Report
- (b) The Annual Governance Statement (Section 1)
- (c) The Accounting Statement (section 2)
- (d) Variances
- (e) Bank Reconciliation Year End 2019/2020
- (f) The Certificate of Exemption
- (g) Notice of Public Rights and Publication and addendum

The Chairman to set the commencement date for the exercise of Public Rights

Item 7 Financial report (Clerk)

Nat West Current Account	£7544.35
Nat West Reserve Account	£ 380.36
NS&I	£1725.70

- Nat West current account new signatures – application sent 17.12.19 and hand delivered to branch on 27/2/2020
- NS&I interest rates will be reduced on 1st May from 1% to 0.7%
- Grants received from TDC, DCC, Precept and Covid-19

Item 8 Devon Air Ambulance night landing site.

Propose for the installation of Devon Air Ambulance night light

Item 9 Helicopter noise nuisance east of the village

Response received from NDC

Item 10 Correspondence

Received from Torridge District Council to confirm Elected members and Declaration of Interests.

The Pensions Regulator for Re-enrolment and Re-declaration to be completed by 1st September 2020.

Urgent request from DALC requesting information on St Peters Church Cemetery vacancies.

Cabinet Office has confirmed the May elections will be postponed until next year.

Agenda for Extraordinary General Meeting for Roborough Parish Council Meeting to be held on 23rd June 2020 via Zoom at 7.30 p.m.

Zoom Meeting No. 847315313 and the link is <https://us02web.zoom.us/j/84797315313>

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Item 11 Cheques for signature

Cheques signed since last Parish Council Meeting :-

DALC (Membership)	£ 63.26	Cheque No. 467
TDC Payroll	£823.00	Cheque No. 468
Community First Insurance	£202.66	Cheque No. 469
Lesley Glover (Auditor)s	£ 20.89	Cheque No. 470

Cheques for signature at the meeting :-

Ewan Huggons (reimbursement for Zoom membership) £14.39

Item 12 Any Other Business

Date of next meeting