

Draft

Minutes for Roborough Parish Council Annual General Meeting held on 5<sup>th</sup> May 2021 at 7.30pm on Zoom platform

**Present**

Councillor Yvonne Isaac

Councillor Lorna Pincombe

Councillor Michael Folland

Councillor Tracey Stevens

Councillor Martyn Hookway

Councillor Derrick Challacombe

Councillor Chris Hoole

District Councillor Michael Clarke

Any resident from the Parish of Roborough may attend the meeting and under item 6 raise matters of concern.

**Item 1** Election of Chairman

The Clerk opened the meeting and requested nominations for the position of Chairman

It was proposed by Councillor Michael Folland and seconded by Councillor Tracey Stevens that Councillor Yvonne Isaac be nominated for Chairman of the Parish Council.

It was agreed Councillor Yvonne Isaac will hold Chairman position.

**Item 2** Election of Vice Chair

The Clerk requested any nominations for the position of Vice-Chairman.

It was proposed by Councillor Martyn Hookway and seconded by Councillor Michael Folland that Councillor Lorna Pincombe be nominated for Vice-Chairman.

It was agreed Councillor Lorna Pincombe will hold Vice-Chairman position.

**Item 3** Apologies for absence – District Councillor Rosemary Lock

**Item 4** Election of representatives for other bodies and responsibilities

Torrige Area Advisory Group – It was agreed Cllr Yvonne Isaac will hold this position

Planning Subcommittee – It was agreed Cllr Lorna Pincombe, Cllr Michael Folland & Cllr Tracey Stevens will hold these positions.

Highways – It was agreed Cllr Derrick Challacombe will hold this position

Snow Warden – It was agreed Cllr Martyn Hookway will hold this position

Web Master – It was agreed Cllr Chris Hoole will hold this position

Defibrillator management and training – It was agreed Cllr Michael Folland will hold this position

Village Hall Committee Member – It was agreed Cllr Tracey Stevens will hold this position

**Item 5** Presentation and adoption of Accounts year ending 31.3.2.2021

It was agreed the following Audit Commission Documents to be signed and submitted

5a Confirm Certificate of Exception from external audit 2020/2021

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- 5b Annual Governance Statement (section 1)
- 5c Acceptance of Accounting Statement (section 2)
- 5d Acceptance of Annual Internal Audit Report 2020/2021
- 5e Acceptance of Variances 2020/2021
- 5f Update of Roborough Parish Council Assets Register 2020/2021
- 5g Acceptance of Notice of Public Rights and Publication 2020/2021

**Item 6** Matters from the floor – no matters arising

**Meeting Closed 7.50 p.m.**

**Roborough Parish Council Chairman's report 2020/2021**

What a year it has been with the Covid 19 pandemic affecting the whole world. The UK went into lockdown on 23<sup>rd</sup> March 2020 & the Government ordered us to stay at home.

Roborough Parish Council met remotely by ZOOM on 23<sup>rd</sup> June & we all experienced a steep learning curve zooming into our meetings, which, after the initial shock, proved to be quite enjoyable & thanks to Councillor Huggons for setting it all up.

**DAAT night landing light.**

During the Autumn work was completed on the Devon Air Ambulance night landing site & the night light is now operational. We are grateful for the generous financial support from Devon Air Ambulance Trust, Roborough Community Partnership Association & Councillors' Saywell, Lock & Clarke, which enabled us to contribute less from Parish Council funds

**Eglescott Airfield Residential Application**

An extraordinary meeting was called on 1<sup>st</sup> October 2020 to discuss a planning application for a manager's residence at Eaglescott Airfield which members of the Parish Council voted to reject. The application was subsequently refused by North Devon District Council.

**Helicopter Noise**

The ongoing saga of excessive noise from the alleged misuse of helicopters at Eaglescott Airfield continued throughout the year & has still not been fully resolved but communities throughout the area are now involved so we are hoping for a successful outcome.

**Resignation**

**We were very sorry to receive the resignation from the Parish Council of Ewan Huggons** owing to his new career in the Police Force. We thank him for his loyal & unfailingly active support to Roborough Parish Council & wish him all the best in his chosen career. The vacancy was duly advertised & we welcome Chris Hoole to the Parish Council.

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**Thanks**

Thankyou everyone for your support & *forbearance* during what has been a different year but one which we will not easily forget.

Finally I would like to express my sincere gratitude to Karen, our clerk, who has worked tirelessly & loyally throughout this exceptionally difficult year.

Yvonne Isaac

May 2021