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Roborough Parish Council Meeting

held following the AGM

On 23rd May 2017 In the Village Hall at 7.45pm

Present

Councillor Rob Brown Chairman
Councillor John Bowden Vice Chairman
Councillor Martyn Hook way
Councillor Tina Jafrate

Councillor Yvonne Isaac
Councillor Karen Bryant
Councillor Michael Folland
District Councillor Rose Lock

Item 1 Apologies for absence.

There were no Apologies noted.

Item 2 Minutes of the Parish Council meeting held on 21st March 2017

The minutes of the previous meeting held on the 21st March 2017 were agreed as correct and signed by the Chairman.

Item 3 (a) Declaration of Interests.

There was no change to the previously declared interests.

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

There were no members of the public present.

Item 5 Matters arising from the previous Parish Council Meeting held on the 21st March 2017

- Welcome Tina Jafrate as the new co-opted Parish Councillor.
Councillor Rob Brown welcomed Mrs Tina Jafrate as a co-opted member of the Parish Council.
- Explanation of necessary forms for new Parish Councillors to complete. i.e. Acceptance of Office, completion of Register of Members Interests. Code of conduct.
The Parish Clerk explained that all elected and co-opted Parish Councillors are requested to sign the acceptance of Office form and Declaration of Interest form. The later to safeguard against conflict of interest that may arise during the term of office.
- Update on the declined Pension for Clerk (Councillor Rob Brown).
The Parish Council has been in receipt of a letter from the Pension regulator confirming that the statutory pension declined by the Clerk had been had been recorded. This will need to be reviewed in 3 years time in 2020.
- Update on the availability Transparency Code Grant. (Councillor John Bowden).
Councillor John Bowden reported that there is now grants available for 2017/18 to fund a new website and scanner. The application forms have been downloaded and a grant application will be submitted. The grant will include the set up and training for the webmaster.
It was agreed unanimously that the choice of make of the scanner/printer should be left with Councillor John Bowden.
- Replacement of Webmaster.
As the Present webmaster is planning to move away from the area a new Webmaster will be needed. The Parish Clerk, with the help from Councillor Bowden will take responsibility of the website. A second Councillor will be needed to cover for holidays. Councillor Karen Bryant volunteered to stand as the reserve webmaster.
- Financial report (Clerk).

NatWest Current Account	£3692.95
NaeWest Reserve Account	£ 378.89
NS&I	£1,691.70

The Community grant which has been held in the Village Hall account has now been used and from December 2016 monthly payment for the electricity supply has been taken from the Parish Precept.

- Highways Report (Councillor John Bowden).
Councillor John Bowden has reported several potholes but to date these have not been dealt with and there continues to be no feed- back from the highways department on the progress of repairs.

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e, It has been two years since the last training session for use of the Village Defibrillator. Councillor Rob Brown suggested that a refresher course should be arranged. **AP2** The Parish Clerk will put a notice in the Parish News , to ascertain the demand for a refresher course/training.

Item 8 Date of next meeting
July 18th July 2017

Chairman's Signature.....

Clerks Signature.....

Date.....

Date.....