

**Roborough Parish Council meeting
Held on the 18th July 2017 in the Village Hall**

Present

Councillor Rob Brown (Chairman)

Councillor John Bowden (Vice Chairman)

Councillor Martyn Hookway

Councillor Yvonne Isaac

Councillor Karen Bryant

Councillor Michael Folland

Councillor Tina Jafrate

Item 1 Apologies for absence.

No Apologies

Item 2 Minutes of the Parish Council meeting held on 23rd May 2017

Minutes of the AGM and Parish Council meeting held on the 23rd May were agreed and signed as correct.

Item 3 (a) Declaration of Interests.

Councillor Karen Bryant declared interest in the planning application for Cawseys Cottage and Councillor Michael Folland declared Interest In the planning application for a change of use for an agricultural building. (see Item 7 below)

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

There were no members of the Public present.

Item 5 Matters arising from the previous Parish Council Meeting held on the 23rd May 2017 2017

- Acceptance of Councillor Tina Jafrate Declaration of Interest Form.

Councillor Tina Jafrate submitted her completed Declaration of Interest Form to the Parish Clerk.

- Update on the availability Transparency Code Grant. (Councillor John Bowden).

The Parish Council has been granted £858.33 from the Government Transparency scheme which will be used to purchase a new website provider, training for operation of website and a scanner. This will enable the Parish Council to comply fully with the Transparency Code.

- Replacement of Webmaster.

A new webmaster will be required for the New website. Councillor Tina Jafrate agreed to collaborate with Councillor John Bowden to choose a web provider and take responsibility of the website. This was agreed unanimously.

- Financial report (Clerk).

NatWest Current ac £ 4,102.38 (This includes the Transparency Grant of £858.33p)

Natwest Reserve ac £ 378.90

NS&I ac £ 1691.79

- Highways Report and County Councillor Meeting.

Councillor John Bowden continues to report any highways defects. He has been informed that the bridge which carries the road at the bottom of Coombe Wood is considered not to be a priority but will be repaired sometime in the future. The County Councillor Andrew Saywell and a highways representative are due to meet with Councillors Brown and Bowden on the 25th July to discuss concerns about the roads in the Parish. The main issues are:--

1. The poor state of the only flat road leading in/out of the Village.
2. Triggers Hill. Why was only one section resurfaced leaving the remainder of the road in a poor state?
3. The constant flow of water on Rapson Hill.
4. The standing water at Folly Goyle.
5. Poor communication and feedback from the Highways department.

- Eaglescott Airfield-update (Councillor Rob Brown)

The planning application submitted to North Devon Council has been accepted with the caveat of reduced flying times. It was suggested by Councillor Rob Brown that an informal record of

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flights over Roborough should be kept by Councillors living in the Village during the summer months. This was agreed unanimously.

- Agreeing the 106 Document (Councillor Rob Brown).

There has been a small amount of redrafting done on the 106 document which Torridge District Council need to agree. When the document is available to the Parish Council an extraordinary Parish Council meeting will be arranged if needed.

- Proposal for Signatories' of the 106 Document

It was proposed by Councillor Rob Brown that the 106 Document would be signed by the Chairman and Vice Chairman. This was agreed unanimously.

- Uptake of defibrillation training/refresher course (Clerk).
- The Clerk has only received two names for defibrillator training. It was therefore decided to advertise the course again in November.
- Councillor Brown reported that the last TAAG (Torridge Area Advisory Group) meeting was cancelled and in future there will be just 3 meetings per year in different parts of the County.

Item 6 Correspondence since 23rd May 2017

Clerk and Councils direct

Sample welcome pack

Seafarers UK

Item 7 New business

a, Planning applications:

Ref : 1/0422/2017/ FUL

Proposal: Prior notification for the change of use of agricultural building to 1 dwelling under class Q

Location: Barn at Grid Reference 257022

Ref: 1/0480/2017/FUL

Proposal: Erection of two storey rear extension

Location: Cawseys Cottage Roborough

b, Cheques for signature

Tony Gist	Computer repair	£72.50p	Cheque No 435
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c, District Councillors Report

No District Councillors report.

d, Parish Welcome Pack in collaboration with St Peters Church and The Village Hall.

It was felt by the Councillors that a welcome pack would need regular updates and needless expense when all the information could be obtained from the Parish Website.

Item 8 Date of next meeting

19th September 2017

Meeting closed at 2023hrs

Chairman's signature.....

Date.....

Clerk's Signature.....