

Minutes of the Parish Council Meeting  
held in the Village Hall on the 21<sup>st</sup> November 2017  
at 7.30pm

**Present**

Councillor Rob Brown (Chairman)  
Councillor John Bowden (Vice Chair)  
Councillor Michael Folland

Councillor Martyn Hookway  
Councillor Yvonne Isaac  
Councillor Tina Jafrate

**Item 1** Apologies for absence.

Apologies received from County Councillor Andrew Saywell and District Councillor Rose Lock.

**Item 2** Minutes of the Parish Council meeting held on 19<sup>th</sup> September 2017

The minutes were signed as correct

**Item 3** Declaration of Interests.

Interests declared as previously stated.

**Item 4** The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

No members of the public present.

**Item 5** Matters arising from the previous Parish Council Meeting held on the 19<sup>th</sup> September 2017.

- **Update on Night Landing lighting for Air Ambulance in Roborough (Councillor Rob Brown)**

Councillors Michael Folland, Yvonne Isaac and Rob Brown met with a representative from the Devon Air Ambulance on the Parish Playing field with the view of a potential night landing site. The outcome of this meeting was as follows:

The electricity supply to provide lighting for the Night landing area would be sourced from the Village Hall.

A planning application would need to be submitted to Torridge District Council.

A 50 metre square would be needed for landing of the helicopter.

Funds for the landing strip would be available from Torridge District Council and from the District Councillors Discretionary fund.

The east end of the field would be suitable and away from powerlines but the trees would need to be removed. However the preferred landing area would be in the next field. This field belongs to RCPAL.

After some discussion it was proposed by Councillor Yvonne Isaac and seconded by Councillor Tina Jafrate that a decision be delayed until there had been discussion with RCPAL about the possibility of using their land for the landing site. **AP1** Clerk to write to RCPAL. This was agreed unanimously.

- **Update on new website. (Councillor Tina Jafrate).**

Councillor Jafrate has been in constant contact with VisionICT. The website is in the process of being built with photographs from the old site being transferred to the new. However, some of the photographs are not compatible for the new website. Councillor

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John Bowden will provide images in higher resolution to Councillor Tina Jafrate to see if this will resolve the issue.

The Roles and Responsibilities of the Councillors need to be updated.

Contact details of Councillors are to remain as Telephone numbers only.

The name of the new website is **Roboroughnorthdevon.org.uk**

There are links to community groups within the Parish.

There is some doubt by the website provider about the need for Draft Minutes and signed Minutes to be uploaded. **AP2** Clerk to email DALC and get some clarification.

The website should be ready by January 2018 and training can then be arranged.

The old website provider must be cancelled before April 2018 when the next annual fee is due.

Financial report (Clerk).

Nat west Current Account	£4994.92
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Nat West Reserve Account	£378.92
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NS&I Account	£1691.70
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- Precept consideration for 2018/19

It was proposed by Councillor John Bowden and seconded by Councillor Martyn Hookway that there would be no increase in the Precept application for 2018/19. This was agreed unanimously.

Feedback from Highways Conference and Highways Report (Councillor John Bowden).

- Tap Fund allocation/ Projector for Village Hall.

The Parish Council will wait for a decision from the Village Hall Committee as to their decision about the proposed Projector and screen. If the Town and Parish Fund cannot be put to use in the Parish the money could be donated to the North Devon Hospice.

- Agreed and signed 106 documents. (Councillor Rob Brown)

The 106 document has now been agreed and signed by Councillors Rob Brown and John Bowden.

**Item 6** Correspondence since 19<sup>th</sup> September 2017

Health Watch Voices

Glasdon focus on Local Councils

Clerks and Councils direct

Pension Regulator

Conference invitation Building Strong and healthy Communities

Quote for grass cutting for 2018- Quote of £620.00 accepted unanimously.

Citizens advise – application for financial assistance declined.

Letter of resignation from Councillor Karen Bryant.

**Item 7** New Business

**a,** Planning applications :- none

**b, District Councillors written report.**

New website proposals - I notice that RoboroughNorthDevon.org.uk has been suggested as a name. I do not know if you have ascertained if this is available or not? I wonder however that with there being another Roborough, near Barnstaple, still in North Devon that this may muddle some people? Just a thought

Devon Air Ambulance night landing funding - I do not know how far you have got with this project and have identified a definite site? This current financial year I gave the sum of £3,500 to Beaford Parish Council for their night landing lights, and I would make sure that there would £3,500 for Roborough in the next financial year should you secure your site and the subsequent planning permission obtained.

Section 106 Newcombe Farm - I was really pleased to have been of some assistance in getting this section 106 agreement signed off at long last. Now after all this time progress can be made on the building of affordable homes.

There is nothing much to report from Torrridge but as always do not hesitate to contact me should on any matters relating to Roborough.

**c, New Mobile Library parking arrangements.**

The Mobile Library will now park outside of Stoneleigh

**d, Cheques for signature**

M.J. Baker      Grass cutting April to October 2017                      £595.00              Cheque no **583**

**e, Defibrillator Kiosk (removal of Telephone sign and update with defibrillator sign)**

It was proposed by Councillor Rob Brown that quotes should be obtained for painting and repair of the Defibrillator Kiosk. Plus obtaining a defibrillator sign to replace the existing telephone sign left from when the kiosk housed a public telephone. This was agreed unanimously. **AP3** Councillor Rob brown to obtain quotes ready for the next meeting.

**f, Councillor Tina Jafrate raised concerns about a second incident where an articulated lorry became stuck turning into the village by Church Cottage. **AP4** Councillor John Bowden will contact Devon County Council and inform them of the two incidents where damage to property was caused by these incidents.**

**g, Councillor Martyn Hookway raised concerns about the amount of heavy waste lorries using the road from East Villavin to Folly Goyle causing the road surface to craze. **AP5** Councillor Rob Brown will contact Devon County Council.**

**Item 8** Date of next meeting

January 16<sup>th</sup> 2018

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