

**Draft
Minutes of
Roborough Parish Council**

Present

Councillor Rob Brown (Chairman)
Councillor John Bowden

Councillor Michael Folland
Councillor Martyn Hookway

Item 1 Apologies for absence.

Apologies were received from Councillor Karen Bryant, Councillor Yvonne Isaac, Councillor Derrick Challacombe and District Councillor Rose Lock.

Item 2 Minutes of Annual General Meeting and Parish Council meeting held on 14th July 2015.

The minutes of the previous Parish Council meeting were approved and signed as correct.

Item 3 Declaration of Interest.

There were no interests declared.

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

There were no members of the public present.

Item 5 Matters arising from the previous Parish Council Meeting held on 14th July 2015.

a, Talk on Fire Prevention.(Fire Officer John Nolan).

A very informative talk was given, outlining fire protection and prevention in private homes, commercial and agricultural areas. Mr Nolan is willing to come and talk with groups and individuals if assistance is required. Free smoke alarms are available as well as alarm systems for the deaf. For more information please see Posters displayed on the Parish Notice board, Village Hall and the New Inn.

b, Feed back from TAG meeting (Councillor Rob Brown).

The new chairman of the Torridge Advisory Group gave an update on District Council matters.

- Bridge Building will be closed and all staff will eventually be accommodated in Riverside Council building.
- The Torridge District Council website has been updated and services are now more web based.
- Staffing levels have been reduced from 280 staff to 210 staff.
- The new recycling arrangements appear to be working well with sorting being done at recycling base rather than on the lorries on route. As a consequence far less litter is being reported being left in the lanes after collection day.
- The Civil Enforcement Officers are now carrying "I Pads ".These can be used to give up to date information to the public.
- All staff have undergone Costumer Service Training and are encouraged to deal and report there and then any problems encountered.

c, Financial Report (Parish Clerk).

Nat West Current account	£2,285.22p
Nat West Reserve account	£ 378.55p
NS&I account	£1,669.08p

d, Code of Transparency- Councillors roles and responsibilities. (Parish Clerk)

To come in line with the Code of Transparency the roles and responsibilities of Parish Councillors need to be published. This will be posted on the Parish Notice board along with contact details of the Parish Councillors.

e, Traffic Calming in Roborough (Councillor Rob Brown)

As a result of parishioners concern about speeding Vehicles through the Village, Councillor Rob Brown has made some enquirers to the Highways Officer to establish the legal speed limit through the Village and the availability of signs to ask drivers to reduce their speed. Apparently the legal speed limit through the Village is 60 MPH so 30 MPH signage would not be of use or legal. Alternative options are :-

- Change the signs which denote the beginning of the Village at the east and west end, to include “Please drive Slowly”. The cost of the signs would be £120 for two.
- A gate each side of the road indicating the beginning of the Village. This would need to be collapsible to prevent damage to cars in case of impact. Cost £1100.
- SLOW painted on the road. (Awaiting to hear from the Highways Officer)
- Multiple signs requesting motorist to reduce their speed. (different signs being investigated by Councillors Rob Brown and Martyn Hookway)
- Use of Speed cameras. Cost No Charge. This was thought not to be an option.

Councillor Michael Folland proposed and seconded by Martyn Hookway that the first option should be acted upon and signs should be purchased. This was agreed unanimously. In Conjunction to this a young person in the Village has approached the Parish Council asking for suggestions as to how she could carryout the “Service” section of the Gold Duke of Edinburgh Award. Councillor Rob Brown put forward the suggestion of cleaning up the Roborough name signs. Her parents have agreed to supervise this as she is not covered by the Parish Council Insurance and she is too young to attend the Health and Safety course organised for Road Wardens.

f, Highways report.(Councillor John Bowden)

Since the May 2015 Parish Council meeting :

1x Mal functioning street light has been reported - repaired

4x potholes reported – Pothole have been filled.

2x incidents of overgrown vegetation – dealt with.

1x dead tree resting on telephone wire at Ten Oaks – Devon Highways have agree to deal with this. Awaiting completion .

g, Future Planning application for 1 Rolle Cottage/ feed back from site meeting. (Councillor Rob Brown.)

A site meeting was carried out by the planning sub committee with the applicant and it was agreed that in principle there would be no objection but the Council reserved the right to comment when the final application was submitted to Torridge District Council. Letter’s conveying the Parish Councils views was sent to the applicant.

h, Grit bins and winter supplies of Salt.

It was proposed by Councillor Rob Brown and seconded by Councillor Michael Folland that a further grit bin should be purchased. This was agreed unanimously. A further supply of salt will be ordered and stored in Councillor Martyn Hookway's Barn until needed.

Item 6 Correspondence received since 14th July 2015

A letter from Nat West informing the council of changes in the charges of for unarranged overdrafts.

A letter from Bideford Fire Officer, confirming his visit to the Parish Council meeting.

Item 7 New Business

a, Planning applications./ Future plans to develop Eaglescott Air field.

The Parish Council have been informed by neighbouring Parish Clerk that a planning application has been made to North Devon District Council for two more Hangers to be erected at Eaglescott air field. It was agreed that as a close neighbour to the airfield we should be kept informed of developments and a letter will be sent expressing concerns of the potential for increased air traffic over Roborough.

b, Tap Fund.

It was proposed by Councillor Michael Folland and seconded by Councillor Martyn Hookway that the Town and Parish fund would go towards a dedicated item in the Village Hall kitchen refurbishment programme.

c, Cheques for signature.

There were no outstanding cheques for signature.

d, It had been noted that dog owners have been using the village playing field to exercise their dogs. It was agreed that a permanent sign be secured to the gate asking dog owners to refrain from using the playing field for dog exercise.

Item 8 Date of next meeting.

November 10th 2105

Chairman's signature..... Parish Clerk's signature.....

Date.....

Date.....