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Roborough Parish Council meeting
16th January 2018

Councillor John Bowden, Vice Chair
Councillor Tina Jafrate
County Councillor Andrew Saywell

Councillor Michael Folland
Councillor Martyn Hookway

Item 1 Apologies for absence.

Apologies were received from Councillor's Yvonne Isaac and Rob Brown.

Item 2 Minutes of the Parish Council meeting held on 21st November 2017

The minutes of the Parish Council meeting held on the 21st November were read and signed as correct by the Vice Chairman Councillor John Bowden.

Item 3 Declaration of Interests.

There were no new interests declared.

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

Mr Ewan Huggons was present who had expressed an interest joining the Parish Council.

Item 5 Matters arising from the previous Parish Council Meeting held on the 21st November 2017.

- Co-option of a replacement Councillor.

The meeting was asked if anyone had received any other expressions of interest. The motion was tabled that Mr Huggons should be co-opted onto the Council to fill the vacancy. This was proposed by Councillor Martyn Hookway and seconded by Councillor Michael Folland and agreed unanimously. A warm welcome was extended to Councillor Huggons

- Update on Night Landing lighting for Air Ambulance in Roborough

A letter has been sent to Roborough Community Partnership regarding the possibility of using the field beyond the Parish Playing field for the Air Ambulance night landing site. This was considered by the air ambulance the safer option away from power lines. There has been no response to date. Councillor Tina Jafrate raised the question as to when the money would be available to upgrade the play area as was agreed in the 106 document. **AP1** Councillor John Bowden will obtain clarification.

- Update on new website.

Councillor Tina Jafrate reported that the new website was now ready to go live. Training for the use of the website is planned for the 26th January for Councillor's Jafrate, Bowden and the Clerk. The new web address is: www.roboroughnorthdevon.org.uk

The old website will be de-commissioned and a flyer will be placed in the February Parish News or an entry in the March Parish News advertising the new website. To be decided when the go live date is known.

- Highways report

Councillor Martyn Hookway contacted Deep Moor recycling centre after a Costal Recycling lorry damaged the verge spreading excessive amounts of mud on the road near to East Villavan. The road was cleared of mud and the road widened probably by ploughing. Since this incident Councillor Hookway reported that Costal recycling lorries have stopped using the lanes to travel to the recycling plant at High Bullen. Councillor John Bowden reported that since Skanska have taken over the contract for pot hole repairs, the repairs are done in a timelier and in an improved fashion.

The requested ploughing of the road between the village and Parkyns Cross which has made the road wider and removed the vegetation covering drains.

Gulley cleaning was carried out at the beginning of January 2018 but there remains a problem with 2 drains on Rapson Hill, one continues to over flow across the road, the other was missed and not cleaned.

The gulley cleaning programme has not been updated on Devon County Councils website. Councillor Bowden asked if this could be kept up to date so that the Parish could monitor when the work was due to be done. **AP 2** Councillor John Bowden to email details to County Councillor Andrew Saywell who will look into it.

- Proposed change of Roborough Village Signage for HGV's (County Councillor Andrew Saywall)

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On Two occasions in the last year an articulated lorry has been stuck trying to negotiate the bend leading into the Village at the Junction at Church Cottage. This has resulted in damage to the property and obstruction to traffic entering or leaving the Village. County Councillor Saywell has been discussing the options to avoid this happening again with the Highways department. The options are:

1. Move the Directional sign from its present position at the Junction on B3217 at Roborough Common to the junction on the B3217 at East Villavin
2. Supply Mapping Companies who provide maps for Satellite navigation devices with evidence i.e. Photographs of lorries stuck and resulting damage.

It was unanimously agreed that the first option should be taken and that Councillor Tina Jafrate would send photographs to County Councillor Saywell as evidence for Mapping companies. **AP3** Councillor Tina Jafrate.

- Financial report (Clerk).

NatWest C/A **£4,340.74**

NatWest R/A **£ 378.96**

NS&I **£1,691.70** (Annual Interest to be added when received)

- Completion of Precept for 2018/19 (Clerk)

The Precept was agreed unanimously to remain at £3012 for 2018/19 at the November meeting.

Roborough tax base has increased which results in a band D Property Council tax reduction of 3.6%.

- Tap Fund allocation.

The Parish Clerk confirmed that the Town and Parish fund of £250 had been awarded which will be given to the Village Hall to go towards a projector and screen.

- Quote for painting and signage of old telephone (defib) kiosk.

Councillor Rob Brown has contacted a painter who will paint the kiosk at cost price. This will be arranged after the Elm tree has been felled by Devon CC.

- Update on the felling of the Elm Tree

County Councillor Andrew Saywell reported that the Elm tree should be felled within the next two months but an exact date was not available.

Item 6 Correspondence since 21st November 2017

HM Revenue & Customs new reference number to claim VAT.

DALC -nomination for Royal Garden Party. It was suggested that Councillor Brown could be nominated **AP4** Clerk to ask Councillor Rob Brown if he would like to be nominated for the Royal Garden Party.

Campaign to Protect rural England. Booklet have been received and would be available after the meeting for anyone interested

Email regarding Torridge Community Governance Review. Following discussion it was decided that we would request no changes **AP5** Clerk to contact TDC and request that Roborough Parish Boundary and number of Councillors remain as it is.

Road Closure from The New Inn- Rapson Hill for essential work by South West Water.

Geoffrey Cox QC MP for Torridge and West Devon Surgery Dates. **AP6** Clerk to display poster with dates on the Parish Notice board

Eaglescott Air Ambulance Improved lighting for refuelling and meeting road ambulances. **AP7** Clerk to contact Burrington Parish Clerk and ascertain if this will go through the usual planning application procedure, when the Parish Council will have the opportunity to comment.

Item 7 New Business

a, Planning applications: -

Reference 1/1175/2017/FUL

Erection of Summer House Eberly House.

b, County Councillors report.

County Councillor Andrew Saywell reported that there is Government funding available for roads. There is a funding formula and Devon should be in line for a share of the fund. Roads requiring remedial work should be sent to Councillor John Bowden who will then forward the information to County Councillor Saywell.

County Councillor Saywell reported that following Bank closures in Torrington a Cash Machine has now been placed in the hard ware shop in Torrington.

Rumours that the Fire station is to close is **unfounded**, councillors were asked to correct any rumours heard.

County Councillor Andrew Saywell has had a meeting with the Local Partnership Enterprise Chief Executive and discussed the future of the derelict Creamery in Torrington. It is hoped that District, County and Town Council can work together in future plans for Torrington.

c, Cheques for signature

Rental for Village Hall	£ 70.00	Cheque No	438
Visionict Web provider	£600.00	Cheque No	439
TGtraining (computer overhaul)	£ 72.50	Cheque no	440

d, Inspection of Playground equipment.

The Play equipment is due for its biannual safety inspection, Playsafe will reduce their fee as long as we request the inspection before the end of January. **AP8** Clerk to contact Playsafe and arrange a safety inspection.

Item 8 Date of next meeting 20th March 2018

Meeting closed at 2055hrs

Chairman's signature.....

Clerks signature.....

Date.....