

Minutes of Parish Council meeting held on 15th May 2018

Present

Councillor Rob Brown (Chairman)

Councillor Yvonne Isaac

Councillor John Bowden (Vice Chair)

Councillor Ewan Huggons

Councillor Michael Folland

District Councillor Rose Lock

Any resident from the Parish of Roborough may attend the meeting and under item 4 raise matters of concern.

Item 1 Apologies for absence.

Apologies were received from Councillor Tina Jafrate, Councillor Martyn Hookway and County Councillor Andrew Saywell.

Item 2 Minutes of the Parish Council meeting held on 20th March 2018

The minutes of the meeting held on the 20th March 2018 were read and signed as correct by the Chairman.

Item 3 (a) Declaration of Interests.

As previously stated.

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

There were no members of the public present.

Item 5 Matters arising from the previous Parish Council Meeting held 20th March 2018

- Update on Night Landing. (letter from Barry Whiting)

See letter from the secretary of Roborough Community Property Association Ltd. Addendum 1. A proposal from Councillor Rob Brown and seconded by Councillor Yvonne Isaac that a decision about the night landing be held in abeyance until the public consultation meeting is held and it is clear what the wishes of the Parishioners are. District Councillor Rose Lock has stated that she is willing to grant £3500 from her community budget towards the cost of the night landing site.

- Highways report. Councillor John Bowden

Councillor John Bowden reported that pot holes are continued to be reported and that the highways team have patched several of the reported holes.

The running water on Rapson Hill is due for investigation on the 16th May 2018. A camera will be used to assess the damage to the pipe and then plans will be made as to how to make the repair if required.

The gully cleaning programme has been removed from the Devon Highways website. This means that it is no longer possible to track and monitor work when the gully cleaning team are working in the Parish.

- Update on felling Elm Tree Councillor Rob Brown

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Councillor Rob Brown has contacted County Councillor Andrew Saywell for an update of the plans for felling the elm tree opposite the New Inn. He was informed that the overhead electrical cables need to be made safe before the tree can be felled. Therefore the planned date is dependent on the electricity company. Andrew Saywell will keep the Parish Council informed of progress.

- Financial Report. Clerk.

Natwest Current account	£3294.48 +1 st half of precept
Nat west Reserve account	£379.01
NS&I	£1,699.67

Councillor Rob Brown has contacted Torridge District Council pay office and requested that the Clerks salary should come in line with the annual increase of the hourly minimum wage.

- New Signage for HGV's into Roborough.

Councillor John Bowden has contacted District Councillor Andrew Saywell about the new signage for heavy goods vehicles directing them into the Village. This matter is awaiting action by Devon County Council.

- Removal of unsafe play equipment.

AP 1 Councillor Michael Folland will contact Councillor Martyn Hookway and arrange for the faulty play equipment to be removed as agreed at the last meeting.

Item 6 Correspondence since 20th March 2018

Letter from RCPAL regarding the night landing for devon air ambulance. (Addendum 1)

Letter from RCPAL regarding Proposed options for the Playing Field.
(addendum 2)

Letter from HM Revenue with new VAT Registration Number.

Item 7 New Business

a, Future Plans for the Playing Field/ Options proposed by RCPAL.

A letter with suggested options for the Parish Field has been received from Roborough Community Property Association Ltd.(RCPAL) As the options suggested do not reflect the 106 agreement it was decided unanimously that a joint meeting with the board of RCPAL and the Parish Council should be requested to clarify the situation. **AP2** Clerk to write a letter to RCPAL requesting dates for a meeting.

b, Repair of Parish Field Gates.

Recent high winds have broken the repaired gate and it was agreed that the gate was now beyond repair. A decision to purchase a new gate will be made after the meeting with RCPAL and will be an item on the next Parish Council meeting **AP3** Clerk

c, Planning applications :-

Certificate of Lawful use ref 1/0400/2018/CPR

d, Cheques for signature

DALC	Annual Subscription	£60.25p
TDC	Payroll	£24.00

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Community First	Insurance	£240.17p
Lesley Glover	Internal Audit	£30.00

e, District Councillors report

Councillor Rose Lock updated the Councillors with the changes of Officers of Torridge district Council.

The Torridge Local Plan is almost ready for adoption.

f, It has been noticed that a parishioner regularly walks the lanes of the Parish picking up litter. It was agreed unanimously that a letter expressing the Councils' appreciation and thanks be sent from the Parish Council. AP3 Clerk.

g, General data protection regulations.

Councillor Rob Brown contacted the Torridge District Council Solicitor (Jamie Hollis) and asked for advice on the new regulation. He was informed that as Roborough Parish Council has a small electorate with a small precept, with one regular contractor and one employee, there was little that needed to be done other than writing to the one contractor stating that the Parish Council held his address and email for purpose of Roborough Parish Council Business. AP4 Clerk to write to contractor. As regard the Parish Councillors details which are published on the website AP5 District Councillor Rose Lock will forward a form for the Parish Councillors to sign giving permission for details to be made available on the website. This can be completed at the next Parish Council meeting.

Item 8 Date of next meeting

17th July 2018