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Minutes
For the Parish Council Meeting held on the 18th September 2018

Present

Councillor John Bowden (Vice chair)
Councillor Martyn Hookway
Councillor Michael Folland

Councillor Ewan Huggons
Councillor Yvonne Isaac
County Councillor Andrew Saywell

Item 1 Apologies for absence.

Apologies were received from Councillor Tina Jafrate.

Item 2 Minutes of the Parish Council meeting.

The minutes from the Parish Council meeting held on the 17th July 2018 were agreed and signed as correct.

Item 3 Declaration of Interests.

There were no new interests declared.

Item 4 Members of the public present to raise any matters of concern.

There were three members of the public present who had recently moved into the housing development at Newcombe's Farmstead. A warm welcome was extended to them by councillors.

Item 5 Matters arising from the previous Parish Council Meeting held on the 17th July 2018.

- Vote of thanks to previous Chairman.

It was agreed unanimously that a letter of thanks should be sent to Rob Brown expressing the Parish Council's appreciation for the time and energy Rob spent as Chairman of the Parish Council over the last 7 years. **AP1** Clerk to write a letter of thanks

- Vacant positions: -
 - Chairman—will remain vacant and be discussed further in November.
 - Planning sub-committee / sub-committee chair – Councillors Huggons agreed to join the Planning subcommittee. Councillor Isaac will chair the sub-committee and coordinate responses relating to planning applications.
 - Snow Warden- Councillor Hookway agreed to become the Snow Warden (Grit Provision)
 - Defibrillator administration- Councillor Huggons agreed to be responsible for checking the defibrillator.
 - New Parish Councillor- the Vacancy notice has been posted. If by the 28th September the Parish Council has not received 10 signatures requesting an election the Parish Council can co-opt a willing candidate.
 - Tag meetings- Councillor Isaac has agreed to be the Parish Council's representative at the Torridge Advisory Group.

- Financial Report. Clerk

Natwest Current account £ **4,451.82**

Natwest Reserve Account £ **379.09**

NS&I Account £ **1,699.67**

The second half of the precept (£1,506.00) will be added to the current account at the end of September.

- General data protection form, to be signed by Councillors.

The clerk circulated the general data protection regulation form for Councillors to sign. This form states that they are willing for their contact details to be available for Parish Council business.

- Update on felling Elm Tree. Chairman/District Councillor Andrew Saywell.

The Elm tree opposite the New Inn has now been felled thanks to County Councillor Saywell's assistance.

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- New Signage for HGV's into Roborough. Councillor Andrew Saywell.

The proposed removal of the sign at Roborough Common be removed and replaced at Moorland Gate, thus directing heavy goods vehicles into the village via Sheppaton Lane. This was agreed unanimously prior to the Parish Council meeting. Councillor Saywell informed the Council that this was on the work schedule for this financial year but that there was no date for this at present.

- Update on provision of recycling bins. District Councillor Rose Lock

The residents of Owlacombe Mill and the new residents of Newcombes Farmstead have not been issued with recycling bins. **AP2** Clerk to contact district Councillor Rose Lock and ask for an update.

- Replacement of Parish Field Gates. Councillor John Bowden

Councillor Bowden has arranged for the replacement gates to the playing field to be fitted on the 19th September.

- RCPAL meeting re parish playing field management. Councillor John Bowden

The suggested dates for a joint meeting with RCPAL 18th or 19th September or fall back to 16th and 17th September. **AP3** Clerk to write to RCPAL with the suggested dates. At a previous meeting with RCPAL there was some concern expressed that the PC were treating the Village Field differently to the Village Hall in terms of management. The PC are custodian trustees for the Village Hall and the Village Hall Committee are management trustees. There is a legal document that provides guidelines that must be followed by the Village Hall Committee. For the Village Field the PC are custodian trustees and it is proposed that RCPAL will take over management and funding of the village field. The meeting is to discuss guidelines under which the field will be managed. Providing a similar format for the management of both facilities.

- Highways update Councillor John Bowden.

Gully cleaning- Rapson Hill gully has collapsed in three places. This will be cleared and replaced in this financial year. The gully at Folly Goyal is due for repair in October 2018.

Now that the Elm tree has been felled Councillor Bowden will enquire about painting the Kiosk. **AP4** Councillor Bowden.

County Councillor Saywell was requested to look into the reason why the resurfacing of West road had been removed from the work Schedule. County Councillor Saywell reported that he had been informed the council that the original job was cancelled by a former Skanska employee and that the budget was over spent for 2018/19. In the next financial year 2019/20 West Road would be repaired in sections from Parkins to the Village Hall and in 2020/21 the road would be top dressed. Councillors Hookway and Isaac reported that they had been informed by Parishioners that the school bus refused to run into Roborough from Beaford because of the poor state of the road. County Councillor requested that this could be verified in writing and sent to him. **AP5** All Councillors to forward any information about this to the Clerk.

- Update on website. Councillor Tina Jafrate.

No update available.

- Removal of unsafe play equipment. Councillor Martyn Hookway

AP6 Councillor Hookway will arrange to remove the unsafe Play equipment.

Item 6 Correspondence since 17th July 2018

DALC Annual Report

SSE revised renewal quote

Creative Play equipment

Wicksteed Play equipment

Devon Remembers – Commemorative Booklet

Clerks and Councils Direct

Royal Mail- Scam letters alert

Item 7 New Business

a, County/District Councillors report.

County Councillor informed the Councillors that he was a member of the task force group who monitored work done by Skanska on the highways. The Gully cleaning had improved with the new machinery purchased and that out of 150,000 gully's 81,000 had been cleared and the remainder should be finished by Christmas. There had also been new machinery purchased for pot hole filling

which has made a great improvement. Councillor Bowden asked if the gully cleaning programme would be available on Devon County Council website. **AP8** Councillor Saywell will look into this
b, Planning Applications:-

Ref: 1/0898/2018/LBC Retrospective application for the retention of an independent dwelling. Thelbridge Farm, Roborough.

Ref:1/0989/2018/AGMB Prior notification for the change of use of agricultural building to No 1dwelling under class Q. Wansley Barton, Roborough.

c, Cheques for signature. None

Item 8 Any other Business

- Tap Fund allocation – Suggestions to be brought to the next Parish Council meeting
- Defibrillator Training Course. **AP7** Clerk to place an advert in the Parish Magazine asking for names of interested people who wish to become trained or refreshed in the use of the defibrillator.

Item 9 Date of next meeting, 20th November 2018