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Roborough Parish Council meeting held on
20th March 2018 in
The Village Hall

Present

Councillor Rob Brown Chairman
Councillor John Bowden Vice Chairman
Councillor Martyn Hookway

Councillor Yvonne Isaac
Councillor Michael Folland
Councillor Ewan Huggons

Item 1 Apologies for absence.

Apologies were received from County Councillor Andrew Saywell, District Councillor Rose Lock and Parish Councillor Tina Jafrate.

Item 2 Minutes of the Parish Council meeting held on 16th January 2018

The minutes of the previous meeting were read and signed as correct.

Item 3 Declaration of Interests.

As previously declared.

Item 4 The Chairman will invite any members of the public present to raise any matters of concern with the Parish Councillors.

No members of the public were present.

Item 5 Matters arising from the previous Parish Council Meeting held on the 16th January 2018

- Update on Night Landing lighting for Air Ambulance in Roborough (Councillor Rob Brown)

Letter was sent to the secretary of the RCPAL to enquire if the land adjacent to the Parish Field could be used for the use of night landing. No response has been forthcoming. **AP1** Clerk to email RCPAL and ask for a response on this issue.

- Update on new website.

Councillor's Tina Jafrate, John Bowden and Parish Clerk have received training on the use of the new website which is now up and running. Councillor Tina Jafrate will be the webmaster and Councillor John Bowden and the Clerk will be responsible for uploading documents pertaining to the Parish Council. There have been a few teething problems regarding missing links to Local accommodation in the Parish and to Roborough Face Book page. There was also a period of time when the website was not available. Councillor Bowden contacted VisionICT and this was rectified immediately. It was suggested that the web Master should keep a record of any failures to access the website. **AP 2.** Councillor Jafrate to keep a record of any failures. The old website has been closed. **AP3** Clerk to write a letter to the previous webmaster extending the Parish Councils thanks for all his input to the previous website.

- Highways report (Councillor John Bowden)

Councillor Yvonne Isaac reported three pot holes on the B3217 near where the gas pipe crosses under the road. **AP4** Councillor John Bowden to report to the highways department.

The constant running water on Rapson Hill has been looked at by the gully team. The gully was jet washed and was found to be damaged. The plan is to put a camera through the gully and ascertain the extent of damage and then decide on a course of action. This has been scheduled between April and August.

- Proposed change of Roborough Village Signage for HGV's

Councillor Bowden has emailed County Councillor Andrew Saywell and asked for an update on this issue. Councillor Saywell will chase it up.

- Financial report (Clerk).

NatWest C/A	£3,199.38
NatWest R/A	£ 378.99
NS&I	£1,699.67

- Tap Fund allocation

A cheque for £250 has been received from the Town and Parish Fund via Clerk to St Giles Parish Council. This will go towards a projector for the Village Hall.

- Quote for painting and signage of old telephone(defib)kiosk. (Councillor Rob Brown)

The Painting of the kiosk will be done in the months after the elm tree has been taken down. The paint will be purchased by the Parish Council but the painting will be done free of charge.

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- Update on the felling of the Elm Tree
The elm tree will be taken down to hedge level within 20 days providing that Western Power can make safe the electric wires that run close to the tree.
- Completion of Declaration of Interests form.
Councillor Ewan Huggons as a new Councillor, submitted the Notification of held interests form. **AP5** Clerk send copy to Torrington District Council.

Item 6 Correspondence since 16th January 2018

Letter and Cheque for £ 250 from St Giles Parish Clerk (TAP Fund).

Letter from Elan City (Radar Speed Signs).

Item 7 New Business

a, Planning applications: - None

b, County Councillors report. See Addendum 1

District Councillor Report. See Addendum 2

c, Cheques for signature

VisionICT Training for new website
Playsafety Ltd

£300.00
£ 88.20

Cheque No 441
Cheque No 442

d, Data protection legislation

Councillor Rob Brown will contact the help desk and gain some clarification on what is needed to be done.

AP6 Clerk to forward the telephone number of the help desk.

e, Playground Safety Inspection Report.

The Parish Field and lay equipment has recently had the biannual safety inspection. The main concerns were the Slide, Rocking Horse and wooden Goal Posts.

Goal Posts – It was agreed unanimously to remove the goal posts. **AP7** Councillor Rob Brown to remove wooden posts.

Slide – Surface of the slide is breaking up which could cause injury and there is entrapment and falling risk as there is no protection from the gaps in the railings leading to the top of the slide. It was proposed by Councillor Michael Folland and seconded by Councillor Yvonne Isaac to remove the slide. This was agreed unanimously. Councillor's Brown and Folland will have a site meeting and ascertain if the slide can be taken down by using farming heavy lifting machinery.

Rocking Horse - it has been reported that there is a crushing risk associated to this piece of equipment. It was proposed by Councillor Rob Brown and seconded by Councillor Ewan Huggons that the Rocking Horse be removed from the play area. This was agreed unanimously.

The remaining equipment was deemed as low risk and as the RCPAL will have funds to replace all the equipment by the end of 2018/early 2019 it was unanimously agreed that no action would be taken regarding the swings, fence and climbing frames.

f, The Clerk asked if there were any outstanding expenses from the Councillor's. There were none declared at the meeting. **AP8** Clerk to contact Councillor Tina Jafrate.

g, Councillor Martyn Hookway proposed and seconded by Councillor Rob Brown that a new clock should be purchased for the Village Hall.

Item 8 Date of next meeting 15th May 2018

Meeting closed at 2030hrs

Chairman's Signature.....

Clerk's Signature.....

Date.....

Addendum 1

Cllr Andrew Saywell – Report to Roborough Parish Council, 20 March 2018

DCC Budget

On non-weather related matters, you will have probably seen that the County Council agreed its Budget in February.

DCC's share of the Council Tax precept is due to rise by 4.99% - with 2% specifically allocated for Adult Social Care.

I know that council tax increases are not welcome; however this rise helps fund an increase of 6.1% (£13m) in the Adult Care and Health Budget, and a 5.5% increase (£6.5m) in the Childrens Services Budget.

I hope you will also be pleased to hear that an additional £6.5m has been allocated to this year's Highways Budget. This money will be used specifically to fund improvements to drainage, as well as patching and potholes.

When the Highways Budget was presented to the Council's Corporate Scrutiny Committee at the end of January, I was the first Councillor to speak and immediately put down a proposal to find additional resources and funds to be put into improving drainage. This formed part of the Committee's overall recommendations to the County Council's Cabinet and I was pleased that the Cabinet – and subsequently the Council – agreed to these changes and the extra £6.5m was put into the budget (it was not originally proposed to be included in the 2018/19 budget...)

I have already had a meeting with the Head of Highways at County Hall to discuss how this money will be allocated and I am hopeful we will see more ditching, ploughing and gully cleaning work taking place.

I regard fixing our drainage system as our highest priority for Highways – after all we can fix as many potholes as we like but it will be no good (and also a complete false economy) if the repairs are washed out by water on the road.

Finally, on the Budget, I will continue to have a £10,000 Locality Budget Grant and in addition will have a further £10,000 to spend within my Division on 'Capital' Projects. If the Parish Council has any projects in mind please keep me informed.

Roborough Village Hall

Following the last Parish Council meeting when I was given a letter from the Village Hall Committee, I was pleased to be able to make a grant of £500 from my Locality Budget towards supplying and installing Audio Visual Equipment.

Gullies

I have been liaising closely with Cllr Bowden and Marc Young from Skanska to ensure that the remaining gullies in the Parish were cleaned. This has now been done and Darryl Jagger, DCC's Neighbourhood Highways Officer, has confirmed that an order has been placed to do a camera survey in the next financial year between April-August 2018 to provide DCC with a detailed plan of the Parish's drainage system, including as a minimum:

- The location of all gullies/chambers,
- Identification of gully type (trapped/un-trapped)
- Direction of flow
- Measurements including, depth to invert, pipe sizes and distances between gullies/chambers
- A detailed written condition survey report.

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- A video of the camera survey (this will show if there is damage to the pipe).

The results will determine if DCC can deliver further positive drainage works and I will liaise closely with the Officers and the Parish Council when they undertake this survey.

There is a lot more I could write about but as this report is already long enough I will save it for the next meeting! However, my door is always open and if you would like to discuss or meet with me about any particular issue then I would be pleased to hear from you.

Kind regards,
Cllr Andrew Saywell

Devon County Councillor for Torrington Rural07886 446560 / andrew.saywell@devon.gov.uk

Addendum 2

Report from District Councillor Rose Lock.

To: Elizabeth Bowden, Robert Brown

19 Mar at 12:17

I am afraid that once again I have to give my apologies for your meeting tomorrow, as I have another meeting that I must attend.

Items of interest:-

a) TDC are set to launch their new recycling programme on 4th June 2018 - full details on TDC website.

b) Council tax - you will have now all received your council tax bills!!! For every £1 that TDC collect - they keep just 9p.

c) Local Plan update - Inspector has determined that 2 main modifications are required to make the plan sound and these have had to go out to consultation for yet another 6 weeks. Again all town and parish councils were notified. These two main modifications concerned the non strategic housing site in Appledore for 5 houses, and the way that the 5 year land supply (house numbers) is calculated. Watch this space!!!

d) I have been pleased to see that the new homes at Newcombes Farm have been widely advertised and really pleased that the matter is progressing. Once again apologies for not being able to attend, but as always please do not hesitate to contact me any time or any matter.
rosemary <grannylockrocks@gmail.com>