

Minutes of Roborough Parish Council Annual General meeting held on 15th May 2018

Present

Councillor Rob Brown ,Councillor John Bowden, Councillor Micael Folland, Councilor Yvonne Isaac , Councillor Ewan Huggons and District Councillor Rose Lock.

Item 1 Apologies

Apologies were received from Councillor Tina Jafrate, Councillor Martyn Hookway and County Councillor Andrew Saywell

Item 2 Election of Chairman.

Councillor Rob Brown was proposed by Councillor Michael Folland seconded by Councillor John Bowden and agreed unanimously.

Item 3 Election of Vice Chair

Councillor John Bowden was proposed by Councillor Rob Brown, seconded by Michael Folland and agreed unanimously.

Item 4 Election of representatives for other bodies and responsibilities.

Torrington Area Advisory Group:

Councillor Rob Brown agreed to continue as the Councils' representative. This was agreed unanimously.

Planning subcommittee:

Councillor's Yvonne Isaac, Michael Folland and Rob Brown agreed to form the planning sub-committee. This was agreed unanimously.

Highways:

Councillor John Bowden agreed to continue as the Councils' Highways representative. This was agreed unanimously.

Snow warden:

Councillor Rob Brown agreed to continue as the Councils' Snow warden. This was agreed unanimously.

Item 5 Presentation and adoption of Accounts year ending 31.03.2018.

Audit commission documents.

5a, Confirm Exemption from external audit.

It was proposed by Councillor Ewan Huggons and seconded by Councillor Yvonne Isaac that as we come under the £25,000 ceiling an external audit was not necessary. This was agreed unanimously.

5b, Annual Governance Statement. (Section 1)

The annual governance form was read by the Chairman and the form completed as acceptable.

5c, Acceptance of Accounting Statement (Section 2)

The Chairman accepted and signed the accounting statement.

5d, Update of Roborough Parish Council Assets Register.

The updated assets register was signed by the Chairman

Item 6 Matters from the floor.

There were no items raised.

Meeting closed at 19.42 hrs