

Minutes of the Parish Council Meeting held on the 20th November 2018

Present

Councillor John Bowden Vice Chair

Councillor Martyn Hookway

Councillor Michael Folland

Councillor Yvonne Isaac

Councillor Tina Jafrate

Councillor Ewan Huggons

County Councillor Andrew Saywell

District Councillor Rose Lock

There were also two members of the Public present.

Item 1 Apologies for absence.

None

Item 2 Minutes of the Parish Council meeting held on 18th September 2018.

The minutes were agreed and signed as correct.

Item 3 Declaration of Interests.

There were no new interests declared.

Item 4 Members of the public present to raise any matters of concern.

No concerns were raised from the two members of the public present.

Item 5 Matters arising from the previous Parish Council Meeting held on the 18th September 2018.

- Vote of thanks to previous Chairman. Parish Clerk

A letter has been sent to Rob Brown thanking him for the 7 years of service as Chairman of the Pariah Council, which he has acknowledged.

- Financial Report. Clerk

Nat West Current AC £5,004.43

Nat West Reserve AC £379.12

NS&I AC £1,699.67

- General data protection form, to be signed by Councillors. Clerk.

Councillor Tina Jafrate signed the General Data protection form agreeing that her contact details be used for Parish Council purposes. All councillors have now signed the form.

- New Signage for HGV's into Roborough. District Councillor Andrew Saywell.

The new Signage directing HGV's into the village has been repositioned at Moorland Gate Junction. This will help prevent HGV's entering the Village from the previously signed junction and becoming stuck when turning into the Village at Church Cottage.

- Replacement of Parish Field Gates. Councillor John Bowden

The new gates to the Parish Field are now in situ, and have been paid for by cheque.

- Removal of unsafe play equipment. Councillor Martyn Hookway

The Play equipment considered unsafe have now been removed from the playing field. i.e .slide rocking horse and a goal post. Thanks was extended by Councillor John Bowden to Councillor Martyn Hookway and his team who undertook the job.

- TAP Fund Allocation.

The Village Hall Committee have requested that the TAP fund be used to purchase a freezer for the bar area. This will cost ~£349 and the Tap fund will be put towards it.

- Defibrillator Training Course.

The clerk now has 15 names of people who would like training for the use of the defibrillator. It has not been possible to contact the previous trainer as she has moved house. The Clerk will look into other avenues for a trainer. **AP1**

South West ambulance Service have a national data base of all defibrillators so that in the event of a cardiac emergency the nearest Defibrillator can be located. Each area has a responding officer who is available to give advice and also to carry out checks on defibrillators. It was unanimously agreed that the Roborough Parish defibrillator should be put on the National Data base. **AP2** Clerk to contact the NHS National data base and give them details of the defibrillator position and model of defibrillator.

Item 6 Reports from Councillors

- Defibrillator. Councillor Ewan Huggons

Councillor Ewan Huggons reported that both sets of the defibrillator pads were out of date and needed to be replaced. AP3 Clerk to order two sets of defibrillator pads.

- Highways. Councillor John Bowden/ County Councillor Andrew Saywell.

Councillor John Bowden reported that the gully at Folly Goyle had been cleared and that there was no longer standing water.

In the first week of December the **Road From Eberly Hill Cross To Newcombes Farm, Roborough, Rapson Cross To Newcombes Farm** will be closed from 5th -14th December. - This is thought to be to allow the collapsed gully to be repaired on Rapson hill.

- Planning Sub Committee. Councillors Yvonne Isaac.

Plans were passed by Torridge District Council for Meadows House replacement windows and Thelbridge Farm retrospective planning for an extension.

- Snow Warden. Councillor Martyn Hookway.

Councillor Martyn Hookway will check the three grit bins and replenish the grit as required. AP4

- TAG. Yvonne Isaac.

Councillor Yvonne Isaac was unable to attend the meeting at the rearranged date.

- Web Site. Councillor Tina Jafrate.

Councillor Tina Jafrate reported that the website and link were all up to date and that reference to the WI had been changed to Womans Circle.

- County/District Councillors report.

District Councillor Rose lock reported that the Local Plan for Torridge had now been agreed and can be found on Torridge District Council website.

County Councillor Andrew Saywell reported that the A314 was now reopened. Budgets were beginning to be set and Devon County Council had increased their precept by 1%. Children's services, vulnerable adults and highways were the main concerns. The 8 million over spend in children services can be managed and contained with a £14million reserve pot of money.

Item 7 New Business

- Planning Applications: - None

- Cheques for signature since previous meeting.

Torridge District Council	Clerks Salary	£522.60	Cheque No.449
Michael Baker	Grass cutting	£620.00	Cheque No 450

Item 8 Vacancies.

- Clerk – from July 2019

A letter formalising the Parish Clerks retirement in July 2019 has been sent to the Parish Council Vice Chairman. The post will be advertised in the Parish Newsletter, the Roborough Parish website., on Roborough face book page and on DALC website in the new year.

- Parish Councillor.

The vacancy of a Parish Councillor is still open for applicants.

- Chairman.

Councillor John Bowden asked that someone stand as Chairman who was in favour of a management agreement of the parish field by RPCAL, without a veto by the PC. Councillor Tina Jafrate agreed to chair the next two Parish Council Meetings i.e. January and March 2019 plus any extraordinary meeting that might be needed with RCPAL.

It was proposed by Councillor Yvonne Isaac and seconded by Councillor John Bowden that Tina Jafrate be elected as chairman. This was passed unanimously.

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Councillor John Bowden stood down as vice chairman to allow someone to be elected who could also support the RCPAL management proposal.

It was proposed by Councillor Ewan Huggons and seconded by Councillor Michael Folland that Councillor Yvonne Isaac be elected as vice chairman. This was agreed unanimously.

Councillor Tina Jafrate took the chair for the remainder of the Parish Council meeting.

Item 9 Management of Village Playing Field.

- Proposal of no Veto for Parish Playing Field Management Agreement. Councillor Yvonne Isaac. "I propose that the Parish Council does NOT have a veto on any proposed development on the playing field".

It was felt that some of the wording needed to be changed to clarify the meaning.

i.e "The Parish Council does not have a veto on any proposed recreational development facilities which can include a car park."

Councillor's Tina Jafrate, Michael Folland, Martyn Hookway, Ewan Huggons and Yvonne Isaac voted for the proposal.

Councillor John Bowden voted against the proposal.

- Proposal to review / agree the RCPAL Management Agreement. Councillor Yvonne Isaac. "I propose that we review and agree in principle the RCPAL management agreement (pending legal advice)
- Discussion of Management agreement content proposed previously by RCPAL.

Option 1

"The Parish Council will continue to own the current playing field on behalf of the community of Roborough.

"The RCPAL will take on the total responsibility for the decisions regarding its future use based on the feed back from a further parish Consultation event to determine where the different elements are best situated. The RCPAL will take on the procurement of all assets and facilities, all financial and maintenance responsibilities and liabilities including insurance."

District Councillor Rose Lock suggested that the first line of the proposal be changed to :-

"The Parish Council will continue to own the current playing field in perpetuity on behalf of the community of Roborough" This was unanimously agreed.

It was also suggested that the Playing field be registered with the Land Registry Office. **AP5**

Councillor Tina Jafrate will contact the Land registry office.

Councillor Tina Jafrate expressed the need for legal advice on the wording of the proposer management plan. District Councillor will send contact details of a member of the Torridge team who has had experience in setting up management agreements.

Councillor Tina Jafrate requested that the Councillors look at the proposal and give it some thought and send points to be included or considered in the management agreement to the Clerk. All comments should be sent in a word document (if possible) by 30th November. Clerk will then forward them to Councillor Tina Jafrate.

A letter was sent to RCPAL, some months ago, requesting that a night landing site for the air ambulance be considered in the development.

No vote was taken on the proposal at this meeting.

Item 10 Correspondence since 18th September 2018

Grass Cutting Quote for 2019 – Grass cutting April – October Roborough Playing Field plus one annual hedge trimming of Playing Field hedges, and grass cutting around the Defibrillator Kiosk and village signs. £645.00.

Clerk to write to Michael Baker and inform him that the management of the Parish Field would probably be with RCPAL and that a decision on the quote would be considered when the agreement was finalised. **AP6**

Carer Awareness Survey to be posted on the website and on the notice board. **AP7**

Item 11 Any other Business

County Councillor Andrew Saywell reported that the decision of the planning application for work to be done on the Link road would be decided in February and would be completed by 2020.

Item 12 Date of next meeting

15th January 2019.