

**Roborough Parish Council Extraordinary Parish Council meeting held in the Village Hall
On the 1st April 2019**

Present

Councillor Yvonne Isaac Vice Chair	Councillor Michael Folland
Councillor Martyn Hookway	Councillor Ewan Huggons
Disstrict Councillor Rose Lock	County Councillor Andrew Saywell

Item 1 Apologies for absence.

No apologies were received

Item 2 Declaration of Interests.

No new interests declared.

Item 3 Members of the public present to raise any matters of concern.

There one member of the public present and two representatives from RCPAL

Item 4 Matters arising from the previous Parish Council Meeting held on the 19th March 2019.

- Councillor Ewan Huggons proposed the following motion for the extraordinary Parish Council meeting:

“To agree on, vote on and sign the management agreement with the RCPAL.”

This was seconded by Councillor Yvonne Isaac and agreed unanimously. The management of the Parish Field document was signed by Councillors Isaac, Hookway and Folland for the Parish Council and Mr Barry Whiting and Mr Desmond Isaac as representatives of RCPAL. The parish council signatures were witnessed by the Clerk.

District Councillor Rose Lock advised the meeting that all neighbours had not initially been advised of the planning permission for the fields submitted by RCPAL. There will be a short delay while this is completed.

- Cheques for signature. (Clerk)

Donation to Devon Air Ambulance	£100.00	Cq.no. 453
Torrige District Council	£542.60	Cq.no. 454

Item 5 Any other business

a, Exemption from National Audit commission. (Clerk)

The Clerk informed the Councillors present that Roborough Parish Council is classed as a “Smaller Authority” if it meets the following criteria:

- Total gross income and total gross expenditure is below £25K.
- No public interest report/statutory recommendations/advisory in the prior year.
- The relevant financial year is not one of the first three years of the Authorities existence.

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To comply with the Audit commission regulations the Councillors were asked to indicate that The Parish Council meet the criteria above. Councillor Martyn Hookway proposed that this was the case and it was seconded by Councillor Michael Folland.

An exemption means that an annual Internal Audit, Annual Governance Statement and Accounting statement continues to be carried out but instead of sending it to the National Audit Commission, all of these and accompanying documents will be uploaded to Roborough Parish Council website for public scrutiny and to comply with the Transparency regulations.

b, The Clerk informed the Councillors present that a quote for cutting the grass around the two Village name signs at the east and west end of the Village had been received. £150.00 annually.

This was unanimously agreed to accept the quote.