

Minutes of Roborough Parish Council meeting held on 15<sup>th</sup> January 2020 at 7.30 p.m.  
DRAFT

Present

Councillor Yvonne Isaac Chairman	Councillor Lorna Pincombe Vice Chair
Councillor Michael Folland	Councillor Martyn Hookway
Councillor Ewan Huggons	District Councillor Rosemary Lock
District Councillor Michael Clarke	County Councillor Andrew Saywell

**Item 1** Apologies for absence: Cllr Michael Clarke (in attendance), Cllr Tracey Stevens, Cllr Derrick Challacombe

**Item 2** Minutes of the Parish Council meeting held on 20<sup>th</sup> November 2019 were taken as read and signed as correct.

**Item 3** Members of the public present to raise any matters of concern.  
Matters of concern were raised from the floor under Item 8  
In attendance Mr J Bowden, Mr C Hoole, Mr Parton and Bridget Cordory

**Item 4** Declaration of Interests.  
There were no new interests declared

**Item 5** Matters arising from the previous Parish Council Meeting held on the 20<sup>th</sup> November 2019.

**Action Points from previous meeting. 1-**

- Events programme for 2020 to be updated on website together with car park and play area **AP1**
- Climate Change Emergency nominated representative to be advertised on website **AP2**
- Enquiry to NDC regarding planning permission for use of Eaglescott Airfield **AP3**
- Correspondence to be sent to owners of vehicles regarding parking at New Inn PH Junction **AP4**
- Re-engage Mr Baker to provide grass cutting around Kiosk and Village Signs **AP5**

**Action points from previous meeting not discharged**

- Nat West signatory forms for new Cllrs (**AP8**)

Action points from the previous meeting were discharged with the exception of Bank Mandate (**AP8**)

Reports from Councillors.

- TAG representative Councillor Isaac  
Cllr Isaac attended the meeting on 26<sup>th</sup> November 2019 but reported that it was not well supported.  
John Hall gave a talk on the squeeze of resources.  
An increase of 1.99% will be applied to in Council Tax.  
There was an update on recycling which was going well.  
Mike Harrison requested we liaise with the Police and asked for Parish Councillors to report on a regular basis – Cllr Isaac conveyed a small parish would have difficulty providing Cllrs on a regular basis.

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- Planning Subcommittee Councillors' Lorna Pincombe, Michael Folland and Tracey Stevens  
It was reported that Parish Council planning application for DAAT night landing light has been approved.
- Snow Warden - Councillor Martyn Hookway  
Cllr Hookway agreed to check on the salt levels in the bins within the Parish (AP1)
- Web Master - Councillor Ewan Huggons  
Cllr Ewan reported that the website has been updated with events programme for 2020, including Rugby Game, Robofest and Hunt Breakfast. The community page has changed slightly together with calendar layout.
- Highways - Councillor Derrick Challacombe  
No report available however it was noted that pots holes are appearing particularly at Whitsleigh Barton. Cllr Saywell reported that Highway's 'Doing What Matters' was ongoing
- Defibrillator management - Councillor Ewan Huggons  
It was reported that an online form has been sent with a questionnaire
- District/ County Councillors report. Councillor Saywell and Councillor Lock/Clarke

#### County Councillor Saywell

**DCC Budget Preparations** – work is ongoing for DCC's Budget for 2020-2021. The Council has now received its financial settlement from central government which was in line with expectations. It should not be a harsh budget but detail proposals are still being finalised

**Health and Care workers on street parking permit** – DCC will be officially announcing the launch of an improved health and care workers parking permit scheme with additional exemptions. Holders will be allowed to park on roads with single and double yellow lines for an hour - but only if nearby alternative parking isn't available, they display the new permit, and they do not present a danger to road users or cause an obstruction. The new scheme will help provide the flexibility that care support workers need and therefore make it easier for them to do their jobs where parking is at a premium.

**Highways 'Doing What Matters' Project** - Work is ongoing on this project. I've met with the officers and the main themes coming out of this has been to prioritise drainage schemes. Broadly speaking this also aligns with what the individual parishes want as well

**Fire Service Changes** – Revised proposals for changes to the Fire Service have now been approved by the Fire Authority. Most station closures will now not be going ahead save for Budleigh and Topsham (the latter is being re-located to Clyst St George) A new payment system for on-call firefighters will be introduced, as will new more flexible crewing arrangements and it is hoped that this will help increase availability in stations that are currently struggling to recruit and retain firefighters.

A new 24 hours shift system for wholetime firefighters will, subject to negotiation with the unions, be introduced. This will avoid the need to downgrade 24-hour cover at existing wholetime stations to day-crewing, plus will free up resources to introduce roving fire appliances and more community safety prevention work

#### District Councillor Lock

No report from Dolton and Cllr Lock reported that Lesley Smith has recently passed away

**District Councillor Clarke**

No report available

- Village Hall Committee representative - Councillor Tracey Stevens.  
It was reported that the Village Hall is currently being refurbished.  
There are current negotiations for a new bakery delivery service within the Parish and bread will be baked at the Village Hall

**Item 6 Financial report (Clerk)**

NatWest Current Account	£4381.28
Nat West Reserve Account	£ 379.98
NS&I	£1712.00

- Nat West current account signatories applied to the application form and sent 17/12/2019

It was agreed Nat West to be contacted regarding the progress of the application form (AP2)

**Item 7 Devon Air Ambulance night landing site quotation and grants available.**

Various forms of funding and grants were discussed for the installation of the DAAT night landing lights and auxiliary equipment

It was agreed to contact Deep Moor recycling and further investigate other forms of grants/funding. (AP3)

Bridget Cordory kindly offered her services in completing the applications

It was proposed to use the NS&I funds held on deposit to be used for this purpose: -

Cllr Pincombe proposed the use of £1000.00 and Cllr Hookway seconded. The motion was duly carried.

County Councillor Saywell pledged £500.00 towards the project

District Councillor Lock pledge £500.00 towards the project

It was agreed to apply for Locality Budget Grant (AP4)

**Item 8 Helicopter noise nuisance east of the village**

Response has been received from NDC regarding planning conditions with regards to Eaglescott Airfield

It was reported that initially, they can operate helicopters providing the aircraft carries no more than 10 passengers

It determines the use is for small private/club airfield for recreational and sports use and for the benefits of Devon Airports only. Devon Air Ambulance services is not included in this regard

Although no reference is made to jet aircraft it's use is for recreational use

Mr Hoole and Mr Parton reported there is a commercial aspect outside the scope of recreation sources. Concerns were raised that the issue needs addressing as it will make a precedence in the future and

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request the Parish Council contact Planning Department to investigate the situation. Furthermore, both attended Burrington Parish Council meeting and reported their Parish have similar concerns. District Councillor was in attendance and agreed contact can be made in this regard.

Cllr Lock also agreed to liaise with Mr Hoole and Mr Parton and request a copy of the correspondence from NDC and to look into the matter (AP5)

It was agreed that the Roborough Parish Council will contact Enforcement Officer for NDC regarding Eaglescott Airfield contravening their Planning application for operating a commercial airfield (AP6)

**Item 9** Car parking opposite the New Inn and correspondence received from Mr G Wilmott

Correspondence was sent to Mr Wilmott regarding parking at the junction by the New Inn and a reply has been received.

An email was sent to Mr Wilmott reiterating the drain in question was covered with debris by the recent damaged to the wall at the New Inn

It was agreed that correspondence to be sent to Mr Wilmott noting his contents. (AP7)

**Item 10** Precept to be discussed

Proposed by Cllr Folland and Seconded by Cllr Huggons a 3% increase on the precept should be applied for the year 2020/2021 equating to £3443.00  
All in favour and precept form signed. (AP8)

**Item 11** Correspondence

Received from Torridge District Council approval for planning permission (concluded under report from Councillors)

Received from Mr G Willmott regarding car parking (concluded under Item 9)

Received from North Devon Council regarding planning permission at Eaglescott Airfield (concluded under Item 8)

Received from Devon Countryside access forum requesting volunteers (for information)

**Item 12** Cheques for signature

Cheques signed since last Parish Council meeting – none

Cheques for signature at the meeting - none

**Item 13** Any other Business

It was reported no interest shown in recruiting volunteers for Climate Change Emergency on the website

Nominations for Royal Garden Party – It was agreed Cllr Hookway to be nominated (AP9)

Cllr Huggons reported he has spoken to the proposed new tenant in respect of The New Inn and he expects to reopen the public house as soon as possible.

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Bridget Cordory, Torrington 100 reported the pilot scheme has established to seek and promote help and the wellbeing within the local area. It is similar to social workers and identify what is happening throughout the Parish. A website is available for users. They also provide Arts and Health classes at the Plough Centre in Great Torrington at a subsidised fee.

Volunteers were requested and Cllr Huggons accepted further communications

A leaflet has been provided and it was agreed to be put in the notice board (AP10)

Cllr Saywell concluded this would be a great asset and if as successful as Ilfracombe - could provide housing issues as well as health and wellbeing

PCSO Sandra apologised for non-attendance

**Date of next meeting**

18.3.2020

**Meeting closed at**

9.00 p.m.